

7.1.10- Constitution and Minutes of meeting of Discipline Committee
2020-21



शिक्षण प्रसारक मंडळी, पुणे
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Ref. No.: _____

Date: 03/08/2020

Discipline and Attendance Committee

2020-21

The Discipline and Attendance Committee comprises of the following members:

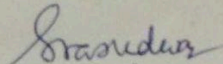
Principal Dr. Shobana Vasudevan

Vice Principal Mrs. Kavita Jajoo

Mrs. Manjusha Sawant

Dr. Mrs. Vinita Pimpale

Mrs. Divya Lalwani


Principal

Podar : Nurturing Intellect, Creating Personalities.

**Minutes of the Discipline and Attendance committee was held online on Thursday,
30th July 2020.**

Members attended :

1. Principal Dr Shobana Vasudevan
 2. Vice Principal Kavita Jajoo
 3. Manjusha Sawant
- Agenda 1 : To discuss monitoring of student discipline during online lectures
Principal welcomed the members to the online meeting of the discipline committee. The Principal discussed the need to prepare additional guidelines for the students for the online lectures. Ms. Kavita Jajoo was assigned the job to prepare the guidelines for online learning. The same was to be uploaded on college website and on MS Teams of each class.
 - Agenda 2 : Any other matter with the permission of the chair
Mrs. Kavita Jajoo suggested that a self declaration form be developed for students to follow the code of conduct in the class.

The meeting ended with a vote of thanks.

Minutes of the Discipline committee meeting held on Saturday, 29th May 2021.

Members present:

1. Principal Dr Shobana Vasudevan
2. Vice Principal Kavita Jajoo
3. Manjusha Sawant

Principal greeted all members for the online meeting.

Agenda 1 : To discuss the report on the conduct of online lectures.

Kavita Jajoo briefed Principal about the online guidelines and the code of conduct which was displayed on the college website. She also informed all that there were no complaints on the part of students and staff.

The meeting ended with a vote of thanks